

**The Howl Experience**  
Tuition Schedule and Cancellation Policy  
Updated 27 April 2023

**1.1 Tuition Deposit**

A non-refundable tuition deposit of \$250 is required to be paid at the time of acceptance into any Howl Exploration Program. This deposit contributes to your total program fees. All participants (regardless of the level of financial assistance allocated to them) must pay the non-refundable deposit, unless otherwise agreed upon with Howl staff.

If paying the \$250 deposit presents a barrier to your participation in the Program, please contact [info@experiencehowl.com](mailto:info@experiencehowl.com) to discuss options.

**1.2 Program Fees and Deadlines**

The full per person cost for Howl to run this an Exploration Program is approximately \$3,000, which includes Program and living costs. Howl subsidizes this per person cost through the support of our funders and is able to offer these programs on a sliding-scale basis from \$250-\$1000.

Full payment of the agreed upon program fees for the Exploration Program is due 30 days prior to the program start date. Payment is adjusted to reflect the program fees participants indicated in their application, less the deposit amount.

Any fees due by the start of the Program need to be paid by that time. In the event that fees are not paid, the participant must discuss their circumstances with Howl staff to try to find suitable accommodations. Howl reserves the right to deny participation to anyone who has outstanding program fees owing at the start of the Program.

**1.3 Payment Process**

Payments can be made through Interac e-Transfer ([finance@experiencehowl.com](mailto:finance@experiencehowl.com)) or by credit card through our secure [online payment system](#). Payment by EFT can be made by contacting Howl at [info@experiencehowl.com](mailto:info@experiencehowl.com) to discuss.

#### **1.4 Refund and Cancellation Policy**

If a participant withdraws from the Program more than 30 days prior to the Program start date, all program fee payments less the non-refundable tuition deposit will be refunded.

If a participant withdraws from the Program less than 30 days prior to the Program start date, but prior to the start of the program, Howl will not refund the program fees.

In the unlikely event that Howl has to cancel the Program for any reason (e.g., due to pandemic, low enrolment, unforeseen circumstances, etc.), we will reimburse the entirety of the program fee payments that the participant has already paid, including the deposit.

#### **1.5 Early Departure and Exceptional Circumstances**

In the event that a participant withdraws from the Program on or after the Program start date, Howl will retain the non-refundable deposit and all program fees paid.

No refund will be made if a participant is asked to leave the Program for violating the Code of Conduct or for any other reason determined by Howl in its sole discretion, acting reasonably. In the event of withdrawal or dismissal from the Program, any remaining unpaid fees will be payable within 30 days of the participant's departure from the Program.

We understand that special circumstances may arise. In exceptional cases, fees may be refunded (e.g., serious injury, medical situation, death of a family member, etc.). Howl retains the right to waive any part of this policy at its sole discretion. We will assess these circumstances on a case-by-case basis.

In all cases, we will work closely with participants to identify any reasonable solutions or accommodations to overcome challenges that they may be facing and to help them navigate the program successfully within the limits of our capacity.